



Princeton School District Connection

July, 2022

Princeton School District

princetonschooldistrict.org



A full color PDF version of this newsletter is available at

www.princetonschooldistrict.org/community

Mr. Metras' Musings



Happy Summer! We are officially into the summer months enjoying cookouts, family gatherings, pool parties, longer days of sunlight, and yes, heat! Hope you all are enjoying these times together.

Registration

August 2nd

We are busily planning for the next school year including budget planning, summer projects and officially closing out last school year. We had a great 2021-2022 school year even though there were, as always, challenges along the way! Thank you again for voting yes on this past school year's referendum. Your overwhelming support for our school and Princeton students is evident. Passing this referendum not only helps us continue our current programming, but also opens up even more opportunities for our students!

Open House

August 30th

I want to thank each parent and student for participating in this year's summer school. We've had great student and parent involvement. Also, a special thanks to our wonderful teachers who have taken on the role of 3 more weeks of teaching. Our classes were fun filled yet aligned fully with the Wisconsin Learning Standards. Our Summer Rec program also reached its highest numbers this year with 55 students. A special thanks to Leann Holland for her tireless work planning and running summer rec!

1st Day of School 22-23

September 1

Attached to this newsletter you will find multiple annual notices, calendars, fee notices and other items regarding school in general. While some of these are required notices, all are very helpful in informing our community about what we teach and how we go about our school business. Please take the time to read through them and let me know if you have any questions.

Picture Day

September 16th

One very vital piece of information that is attached is our **Free and Reduced Price School Meals** document. Please take the time to read through this document, fill out the information and return to our district office. Completing this form not only qualifies families for free or reduced meal prices, but offers other benefits for families as well. Please visit the following website for more detailed information on the program.

<https://dpi.wi.gov/school-nutrition/program-requirements/free-reduced-meal-eligibility/applications>

I hope each of you has a wonderful and relaxing summer! See you in September!

Mr. Metras

Important Information

Important Phone Numbers

School Office: 920-295-6571
Attendance: 920-295-6571, ext 2



School Hours

4K	8:00-11:15am
K-5	8:00-3:10pm
6-12	8:00-3:16pm

District Contact Information

<i>Administrator:</i>	<i>Mr. Chris Metras</i>
<i>Associate Principal:</i>	<i>Mrs. Sarah Marie Versteegen</i>
<i>School Psychologist:</i>	<i>Mrs. Heather Schultz</i>
<i>Activities Director:</i>	<i>Mrs. Andrea Kamin</i>
<i>Counselor:</i>	<i>Mr. Dale Stephens</i>
<i>Student Services Secretary:</i>	<i>Mrs. Nicole Welles</i>
<i>District Admin Assistant:</i>	<i>Mrs. Carrie Govek</i>

Attendance

If your child will be absent, please call the school **before 8:00 a.m.** Dial 295-6571 and press 2. Include your name, your child's name, and reason for absence. If no call is made, the absence will be entered as unexcused.

Emergency Info

Is the information in the school office and on Skyward current? In the event of a health issue or emergency, could the school contact you? A current email is also important to receive updates and reminders.

Please review your information and contact the office with any changes.

Parent Portal

Our school is taking steps to "go green" and use less paper! Parents are encouraged to view (and print, if desired) their child's report card through the Parent Portal. You can also access your child's:

- Schedule
- Grades
- Missing homework
- Lunch account info
- Attendance records
- Behavior events
- School fees



Please email Mrs. Govek or Mrs. Welles to get your user name and password.

Transitioning Back to Traditional Paid School Meals for 2022-2023 School Year

Full Price Breakfast \$1.25 - Full Price Lunch \$3.30

Reduced Price Breakfast \$.30 - Reduced Price Lunch \$.40

This time of year means gearing up for registration, school supply shopping and of course, filling out lots of paperwork! **One form that is more important than ever for schools to get from families before the school year begins this year, is called the "Household Application for Free and Reduced Price School Meals."** The 2022-2023 School Year will transition back to paid school meals and we encourage every family to fill out this form for every Princeton School District student this year by submitting the application to Carrie Govek in the school office.

Some families may think that it is only necessary to fill out this form if you want your child to qualify for free or reduced-price school meals. The truth is that it is important for EVERY family to fill out this form because doing so helps bring additional money and services to Princeton School District along with additional benefits to your student(s).

How does filling out the Household Application for Free and Reduced Price School Meals help our school families?

Even if your child chooses to eat breakfast at home or bring their own lunch, filling out the form is very important! It ensures that your school gets all of the funding and benefits available to support teachers and students. Also, students who qualify for free or reduced meals can also receive other benefits like:

- School Fee waivers
- Snack Milk fee waivers
- Reduced/waived fees for SAT, ACT and AP courses
- Reduced/waived fees for college applications
- Additional grant and scholarship opportunities



Help! The form is confusing!

Use the following link to watch a quick helpful video.

<https://media.dpi.wi.gov/school-nutrition/filling-out-the-household-application-for-free-and-reduced-price-meals/story.html>

Is the Information I Submit Confidential?

The information you submit on the Household Application for Free and Reduced Price School Meals cannot be shared by PSD Student Nutrition Services.

Personal information submitted on the form is not shared with the state or federal government: only the number of students who qualify for free or reduced lunch is shared.

Administrators and teachers are not told which students qualify for free or reduced lunch benefits.

PSD does not share information with other organizations that provide benefits.

Please take time to fill out and submit this extremely important application prior to October 1st, 2022. If you have any questions, please do not hesitate to contact Carrie Govek, District Administrative Assistant, 920-295-6571 ext. 1522 carrgove@princeton.k12.wi.us

FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED PRICE SCHOOL MEALS FOR SCHOOL YEAR 2022-23

Children need healthy meals to learn. Princeton School District offers healthy meals every school day. Breakfast costs \$1.25; lunch costs \$3.30 Your children may qualify for free meals or for reduced price meals. Reduced price is 30 cents for breakfast and 40 cents for lunch. We have included an application for free or reduced price meal benefits and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

WHO CAN GET FREE OR REDUCED PRICE MEALS?

All children in households receiving benefits from Food Share, the Food Distribution Program on Indian Reservations (FDPFR), or W-2 cash benefits are eligible for free meals, when listed on the application.

- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may qualify to receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines.

FEDERAL ELIGIBILITY INCOME CHART For school Year 2022-2023			
Household size	Yearly (\$)	Monthly (\$)	Weekly (\$)
1	25,142	2,096	484
2	33,874	2,823	652
3	42,606	3,551	820
4	51,338	4,279	988
5	60,070	5,006	1,156
6	68,802	5,734	1,324
7	77,534	6,462	1,492
8	86,266	7,189	1,659
Each additional person:	8,732	728	168

HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and have not been told your children will get free meals, please call or e-mail Heather Schultz, heatschu@princeton.k12.wi.us 920-295-6571 ext 1409

DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Carrie Govek 604 Old Green Lake Rd Princeton WI 54968

SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? Please read the letter you received carefully and follow the instructions. If your letter indicated you qualify for free meals, then no application is needed. If any children in your household were missing from your eligibility notification, contact Carrie Govek carrgove@princeton.k12.wi.us 920-295-6571 ext 1522 immediately. If your household was notified it qualified for reduced price meals, we encourage you to complete an application to potentially qualify for free meals based on household size and Income.

MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through 10/13/2022, or when a new eligibility is determined. You must submit a new application unless the school told you that your child is eligible for the new school year. If you do not submit a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.

I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals, but it is based on income. Please submit an application.

MY CHILD(REN) QUALIFIES FOR BADGERCARE PLUS OR MEDICAID. CAN MY CHILD GET FREE MEALS? Children with BadgerCare Plus, Medicaid, or subsidized insurance may be eligible for free or reduced price meals, but it is based on household income and household size. Please submit an application to determine if your household qualifies.

WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.

IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed or experience a financial hardship may become eligible for free and reduced price meals if the household income drops below the income limit.

WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: CARREE GOVEK 604 OLD GREEN LAKE RD 920-295-6571 CARRGOVE@PRINCETON.K12.WI.US.

MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals,

WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income,

WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so,

WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Do not include any combat pay resulting from deployment as income.

MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Share or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call 920-295-6571 EXT 1522.

Sincerely,



Carrie Govek

District Administrative Assistant, Princeton School District

2022-2023 Household Application for Free and Reduced Price School Meals

Apply online at: [N/A](#)

Complete one application per household. Use a pen (not a pencil).

STEP 1 List ALL infants, children, and students up to and including grade 12 who are Household Members

If more spaces are required for additional names, attach another sheet of paper.

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related."

Child's First Name	MI	Child's Last Name	Grade	School the child attends or NA, if not in school	Foster Child	Homeless, Migrant, Runaway, Head Start
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

Check all that apply

STEP 2 Do any Household Members (including you) currently participate in any of the following assistance programs: FoodShare, W-2 Cash Benefits, or FDIPIR?

Yes / No

Case Number

Program Name (Required)

If you answered **NO** > Complete STEP 3. If you answered **YES** > Write a case number here, then go to STEP 4 (Do not complete STEP 3). Write only one case number in this space. Medicaid and Badger Care do not qualify.

STEP 3 Report Income for ALL Household Members (skip this step if you answered 'Yes' to STEP 2)

Flip the page and review the charts titled "Sources of Income" for more information.

A. Child Income

Sometimes children in the household earn income. Please include the TOTAL income earned by all infants, children and students up to and including grade 12 listed in STEP 1 here.

Child Income	Weekly	Bi-Weekly	2x-Month	Monthly
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. All Adult Household Members (including yourself)

List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes) for each source in whole dollars only (no cents). If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First and Last Name)	Earnings from Work	D. Public Assistance/Alimony/Spousal Benefit				E. Pensions/Retirement/Social Security/Other Income				F. Seasonal Workers, and others with fluctuating income, project the annual income and report here				
		Weekly	Bi-Weekly	2x-Month	Monthly	Weekly	Bi-Weekly	2x-Month	Monthly	Weekly	Bi-Weekly	2x-Month	Monthly	
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

H. Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member—REQUIRED or check box if no SSN

X	X	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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STEP 4 Contact information and adult signature

Return completed form to your school. Princeton School District 604 Old Green Lake Rd Princeton WI 54968

I CERTIFY (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws.

Street Address (if available) _____ Apt # _____ City _____ State _____ Zip _____

Daytime Phone and Email (optional) _____

Printed Name OR Signature of Adult Completing this Application—REQUIRED _____

Today's Date Mo./Day/Yr. _____

INSTRUCTIONS Source of Income

Sources of Income for Children

Sources of Child Income	Example(s)
- Gross earnings from work	- A child has a regular full or part-time job where they earn a salary or wages
- Social Security - Disability payments - Survivor's benefits	- A child is blind or disabled and receives Social Security benefits - A parent is disabled, retired, or deceased, and their child receives Social Security benefits
- Income from person outside the household	- A friend or extended family member regularly gives a child spending money
- Income from any other source	- A child receives regular income from a private pension fund, annuity, or trust

Sources of Income for Adults

Earnings from Work	Public Assistance / Alimony / Child Support	Pensions / Retirement / All Other Income
- Gross salary, wages, cash bonuses - Net income from self-employment (farm or business); FARM —refer to line 3 and 6 of Schedule 1 or line 34 from Schedule F; BUSINESS —line 31 from Schedule C or 1040-Line 8, Wage and Statement, Line 3. If you are in the U.S. Military: - Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) - Allowances for off-base housing, food and clothing	- Unemployment benefits - Worker's compensation - Supplemental Security Income (SSI) - Cash assistance from State or local government - Alimony payments - Child support payments - Veteran's benefits - Strike benefits	- Social Security (including railroad retirement and black lung benefits) - Private pensions or disability benefits - Regular income from trusts or estates - Annuities - Investment income - Earned interest - Rental income - Regular cash payments from outside household

OPTIONAL Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity *Check one* Hispanic or Latino Not Hispanic or Latino
 Race *Check one or more* American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2800 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCP%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1666 or (202) 690-7442; or
3. email: program.intake@usda.gov

This institution is an equal opportunity provider.

The above address is for discrimination complaint purposes only. Return this complete application to your school, not to USDA.

Do not fill out For School Use Only

Annual Income Conversion: Weekly x 52, Bi-weekly (Every 2 Weeks) x 26, Twice a Month x 24, Monthly x 12

Total Income	How often?			Household Size	Categorical Eligibility	Eligibility	Date Denied Mo/Day/Yr.	Reason for Denial or Withdrawal
	Weekly	Bi/Weekly	2x Month					
Determining Official's Signature	Date Mo./Day/Yr.	Confirming Official's Signature	Date Mo./Day/Yr.	Verifying Official's Signature	Date Mo./Day/Yr.			

Required for Verification process only

Required for Verification process only

HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS

Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children attend more than one school in Princeton School District. The application must be filled out completely to certify your children for free or reduced price school meals. Please follow these instructions in order. If at any time you are not sure what to do next, please contact Carrie Govek carrgove@princeton.k12.wi.us

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12			
<p>Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.</p> <p>Who should I list here? When filling out this section, please include ALL members in your household who are:</p> <ul style="list-style-type: none"> • Children grades 12 or under AND are supported with the household's income; and • In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth, or enrolled in a Head Start program. 			
<p>A) List each child's name. Print each child's name. Use one line of the application for each child. When printing names, write one letter in each box. Stop if you run out of space. If there are more children in household than lines on the application, attach a second piece of paper with all required information for the additional children.</p>	<p>B) Enter the grade and the name of the school the child attends or mark n/a if not in school.</p>	<p>C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the children's names. If you are ONLY applying for foster children, after finishing STEP 1, go to STEP 4. Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.</p>	<p>D) Are any children homeless, migrant, runaway or enrolled in a Head Start program? If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway or Head Start" box next to the child's name and complete all steps of the application.</p>
STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FoodShare, W-2 Cash Benefits OR FDIPIR?			
<p>If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:</p> <ul style="list-style-type: none"> • The Supplemental Nutrition Assistance Program (SNAP) or FoodShare. • Temporary Assistance for Needy Families (TANF) or W-2 Cash Benefits. • The Food Distribution Program on Indian Reservations (FDPIR). 			
<p>A) If no one in your household participates in any of the above listed programs:</p> <ul style="list-style-type: none"> • Leave STEP 2 blank or check "No" and go to STEP 3. 	<p>B) If anyone in your household participates in any of the above assistance programs:</p> <ul style="list-style-type: none"> • Write a case number and name of the assistance program you or any member of the household participates in for FoodShare, W-2 Cash Benefits, or FDIPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact your case worker. Medicaid and BadgerCare case numbers do NOT qualify for free or reduced price meals. • Go to STEP 4. 		
STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS			
<p>How do I report my income?</p> <ul style="list-style-type: none"> • Use the charts titled "Sources of Income for Children" and "Sources of Income for Adults," printed on the back side of the application form, to determine if your household has income to report. • Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents. Gross income is the total income received before taxes. Many people think of income as the amount they "take home" (listed as "net pay" on paycheck stub) and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay. 			

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the boxes to the right of each field.

3.A. REPORT INCOME EARNED BY CHILDREN

A) Report all income earned or received by children. Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's personal income if you are applying for them together with the rest of your household.

What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.

3.B. REPORT INCOME EARNED BY ADULTS

List adult household members' names.

- Print the name of each household member in the boxes marked "Name of Adult Household Members (First and Last)." When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.
- Do NOT include:**
 - People who live with you but are not supported by your household's income AND do not contribute income to your household.
 - Infants, children and students already listed in STEP 1.

C) Report earnings from work. Report all total gross income (before taxes) from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.

What if I am self-employed? Report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.

F) Fluctuating Income. For seasonal workers and others whose income fluctuates and usually earn more money in some months than others. In these situations, project the annual rate of income and report that. This includes workers with annual employment contracts but may choose to have salaries paid over a shorter period of time; for example, school employees.

D) Report income from public assistance/child support/alimony/SSI/VA benefits. Report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the cash value of any public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

E) Report income from pensions/retirement/all other income. Report all income that applies in the "Pensions/Retirement/Social Security/All Other Income" field on the application.

H) Provide the last four digits of your Social Security Number (SSN). An adult household member must enter the last four digits of their SSN in the space provided. You are eligible to apply for benefits even if you do not have a SSN. If no adult household members have a SSN, leave this space blank and mark the box to the right labeled "Check box if no SSN."

G) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

An adult member of the household must sign the application. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) Print or sign your name. The adult filling out the application must print or sign their name in the signature box.

C) Return completed form to: Princeton School District
604 Old Green Lake Rd
Princeton WI 54968

D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.

SHARING INFORMATION WITH OTHER PROGRAMS

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application may be shared with other programs for which your children may qualify. For the following programs, we must have your permission to share your information. Sending in this form will not change whether your children get free or reduced price meals. If this form is not returned we will not share your information with other school officials to waive additional fees, which will require a payment to be made for all other fees.

Yes! I do want school officials to share information from my Free and Reduced Price School Meals Application with your child's school office for applicable fees for registration of school.

Child's Full Name	School

Parent/Guardian Signature: _____ Date: _____

Please return this form to:
Princeton School District
Attn: Carrie Govek
PO Box 147
Princeton, WI 54968

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2022-2023 Princeton School District Calendar

August 2022

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August
 24-25 New Teacher In-service
 29-31 Teacher In-service
 30 Open House 4 pm - 7 pm
 6th grade Orientation 6 pm
 9th grade Orientation 6:30 pm

September 2022

Su	M	Tu	W	Th	F	Sa
		1	2	3		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September
 1 First day of school for students
 5 Labor Day - no school for students/staff
 14 Educator Effectiveness Teacher Training 4-8 pm
 21 Educator Effectiveness Teacher Training 4-8 pm
 23 In-service - Early Release 1:16 pm

October 2022

Su	M	Tu	W	Th	F	Sa
			1			
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October
 5 P/T Conferences 3:45 pm - 7 pm
 6 P/T Conferences 4:30 pm - 8 pm
 7 *No school for students/staff

November 2022

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November
 3 End of Quarter 1
 4 Teacher in-service - no school for students
 24-25 Thanksgiving Break
 *No school for students/staff

December 2022

Su	M	Tu	W	Th	F	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December
 23-30 Winter Break - no school for students/staff

Holidays for students and staff
 Teacher in-service, early release 1:16 pm
 Teacher in-service days (no school for students only)
 P/T Conferences
 First/Last day of school for students
 Educator Effectiveness Teacher Training in the evening
 New Teacher in-service

January 2023

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January
 11-13 High School Final Exams
 13 End of 2nd quarter/1st semester
 *Early Release for students 1:16 pm
 16 In-service - no school for students

February 2023

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

February
 15 P/T Conference 3:45 pm - 7 pm
 16 P/T Conference 4:30 pm - 8 pm
 17 *No school for students/staff
 20 Teacher In-service - no School for students

March 2023

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March
 23 End of Quarter 3
 24 Teacher in-service - no school for students
 27-31 Spring Break - no school for students/staff

April 2023

Su	M	Tu	W	Th	F	Sa
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April
 7 Good Friday - no school for students/staff
 9 Easter Sunday
 12 Educator Effectiveness Teacher Training 4-8 pm
 19 Educator Effectiveness Teacher Training 4-8 pm

May 2023

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May
 22 Teacher In-service - no school for students
 29 Memorial Day - no school for students/staff
 28 High School Graduation - Class of 2023
 30-31 High School Final Exams

June 2023

Su	M	Tu	W	Th	F	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June
 1 Last Day for students - Early Release 1:16 pm
 High School Final Exams
 End of 4th quarter/2nd semester
 2 In-service for teachers
 5 Summer School Begins



2022-23 Elementary School Supply Lists

<p>4K</p> <p><input type="checkbox"/> 1 backpack (large enough to fit a folder)</p> <p><input type="checkbox"/> 4 pocket folders</p> <p><input type="checkbox"/> 324 count crayons (regular size)</p> <p><input type="checkbox"/> 1 pink eraser</p> <p><input type="checkbox"/> 1 large Elmer's glue (no gel)</p> <p><input type="checkbox"/> 10 glue sticks</p> <p><input type="checkbox"/> 6 dry erase markers (different colors)</p> <p><input type="checkbox"/> 1 pair of gym shoes (slip-on or Velcro)</p> <p><input type="checkbox"/> 2 large Kleenex boxes</p> <p><input type="checkbox"/> 1 thick set of colored markers</p> <p><input type="checkbox"/> 1 art/paint smock</p> <p><input type="checkbox"/> 2 large brown paper bags</p> <p><input type="checkbox"/> 1 pencil box (5x8)</p> <p><input type="checkbox"/> 6 #2 pencils</p> <p><input type="checkbox"/> 1 set of colored pencils</p> <p><input type="checkbox"/> 1 scissors (regular size)</p> <p><input type="checkbox"/> 1 pack of baby wipes</p> <p><input type="checkbox"/> 1 Clorox wet wipes</p> <p><input type="checkbox"/> 1 box of Ziplock bags (gallon) ALL</p> <p><input type="checkbox"/> 1 box of Ziplock bags (snack size) GIRLS</p> <p><input type="checkbox"/> 1 box of Ziplock bags (quart size) BOYS</p> <p><input type="checkbox"/> 1 small bottle of hand sanitizer</p> <p><input type="checkbox"/> 1 set of water color paints</p> <p><input type="checkbox"/> Wide-lined spiral notebook 2 red, 2 blue</p> <p><input type="checkbox"/> Headphones</p> <p><input type="checkbox"/> Change of clothes (including socks)</p>	<p>1st Grade</p> <p>Folders: 1 red, 1 green, 2 orange</p> <p>Wide Ruled Notebooks: 3 (any color)</p> <p>Pencils: 48</p> <p>Crayons: 1 box of 24</p> <p>Thin/Fine Tip Markers: 2 boxes</p> <p>Thick/Broad Tip Markers: 2 boxes</p> <p>Glue Sticks: 4</p> <p>Scissors: 1</p> <p>Pen: 1 blue</p> <p>Highlighters: 2</p> <p>Dry Erase Markers: 4</p> <p>Eraser-1-pink</p> <p>Pencil Box: 1</p> <p>Pencil Sharpener: 1</p> <p>Headphones or Earbuds: 1</p> <p>Deck of Cards: 1</p> <p>Addition Flash Cards: 1 box/set</p> <p>Subtraction Flash Cards: 1 box/set</p> <p>Backpack: 1</p> <p>Gym Shoes: 1 pair</p> <p>Art Shirt: 1</p> <p>Extra Set of Clothes for Emergencies: 1</p> <p>Kleenex: 3 boxes</p> <p>Clorox Wipes: 3 Containers</p> <p>Brown Paper Grocery Bags: 4</p> <p>Ziploc Bags: 1 of each size- Snack, Quart, and Gallon</p> <p>Water Bottle: 1</p>	<p>2nd Grade</p> <p><input type="checkbox"/> 3 pocket folders</p> <p><input type="checkbox"/> 1 backpack</p> <p><input type="checkbox"/> 24 count crayons (regular size)</p> <p><input type="checkbox"/> 2 large pink erasers</p> <p><input type="checkbox"/> 1 large Elmer's glue</p> <p><input type="checkbox"/> 8 glue sticks</p> <p><input type="checkbox"/> 1 pair of gym shoes</p> <p><input type="checkbox"/> 1 headphones/ear buds</p> <p><input type="checkbox"/> 1 large Kleenex box</p> <p><input type="checkbox"/> 1 set of colored markers</p> <p><input type="checkbox"/> 4 fine-tip dry erase markers</p> <p><input type="checkbox"/> 1 art/paint shirt</p> <p><input type="checkbox"/> 2 large brown paper bag</p> <p><input type="checkbox"/> 1 pencil box (5x8)</p> <p><input type="checkbox"/> 20 pencils, #2 sharpened</p> <p><input type="checkbox"/> 1 set of colored pencils</p> <p><input type="checkbox"/> 1 ruler with centimeters</p> <p><input type="checkbox"/> 2 highlighters</p> <p><input type="checkbox"/> 1 scissors</p> <p><input type="checkbox"/> 3 wide-line spiral notebooks (blue, green, & yellow)</p> <p><input type="checkbox"/> 1 container Disinfecting wipes (unscented preferred)</p> <p><input type="checkbox"/> 1 box of Ziplock bags (gallon) ALL</p> <p><input type="checkbox"/> 1 box of Ziplock bags (quart) BOYS</p> <p><input type="checkbox"/> 1 box of Ziplock bags (snack) GIRLS</p>	<p>3rd Grade</p> <p><input type="checkbox"/> 5 pocket folders</p> <p><input type="checkbox"/> 1 backpack</p> <p><input type="checkbox"/> 24 count crayons (regular size)</p> <p><input type="checkbox"/> 2 large pink erasers</p> <p><input type="checkbox"/> 1 flash cards (multiplication)</p> <p><input type="checkbox"/> 1 small bottle Elmer's glue</p> <p><input type="checkbox"/> 6 glue sticks</p> <p><input type="checkbox"/> 1 pair of gym shoes</p> <p><input type="checkbox"/> 1 headphones/ear buds</p> <p><input type="checkbox"/> 1 highlighter</p> <p><input type="checkbox"/> 2 large Kleenex boxes</p> <p><input type="checkbox"/> 5 fine-tip dry erase markers</p> <p><input type="checkbox"/> 1 paint/art shirt</p> <p><input type="checkbox"/> 2 large brown paper bags</p> <p><input type="checkbox"/> 1 blue pen</p> <p><input type="checkbox"/> 1 red pen</p> <p><input type="checkbox"/> 1 pencil box (5x8)</p> <p><input type="checkbox"/> 24 pencils, #2 sharpened</p> <p><input type="checkbox"/> 1 set of colored pencils</p> <p><input type="checkbox"/> 1 ruler with centimeters</p> <p><input type="checkbox"/> 3 spiral notebooks</p> <p><input type="checkbox"/> 1 box Ziplock bags (gallon size) BOYS</p> <p><input type="checkbox"/> 1 box Ziplock bags (quart size) GIRLS</p> <p><input type="checkbox"/> 1 scissors (regular size)</p>	<p>4th Grade</p> <p><input type="checkbox"/> 4 pocket folders</p> <p><input type="checkbox"/> 1 pocket folder (for Music)</p> <p><input type="checkbox"/> 1 backpack</p> <p><input type="checkbox"/> 2 large pink erasers</p> <p><input type="checkbox"/> 1 Elmer's glue bottle</p> <p><input type="checkbox"/> 2 glue sticks</p> <p><input type="checkbox"/> 1 pair of gym shoes</p> <p><input type="checkbox"/> 1 headphones/ear buds</p> <p><input type="checkbox"/> 1 highlighter</p> <p><input type="checkbox"/> 4x6 pack of index cards (100/pack)</p> <p><input type="checkbox"/> 2 large Kleenex boxes</p> <p><input type="checkbox"/> 1 loose leaf paper refill</p> <p><input type="checkbox"/> 1 set of colored markers</p> <p><input type="checkbox"/> 5 fine-point dry erase markers</p> <p><input type="checkbox"/> 1 paint/art shirt</p> <p><input type="checkbox"/> 2 large brown paper bags</p> <p><input type="checkbox"/> 1 blue pen</p> <p><input type="checkbox"/> 2 red pens</p> <p><input type="checkbox"/> 1 pencil box (5x8)</p> <p><input type="checkbox"/> 48 pencils, #2 sharpened</p> <p><input type="checkbox"/> 1 set of colored pencils</p> <p><input type="checkbox"/> 1 protractor</p> <p><input type="checkbox"/> 1 ruler (non-flexible) with centimeters</p> <p><input type="checkbox"/> 1 scissors (regular size)</p> <p><input type="checkbox"/> 5 wide-lined spiral notebooks</p> <p><input type="checkbox"/> 1 box Ziplock bags (quart)</p>	<p>5th Grade</p> <p><input type="checkbox"/> 1-2 wired (not wireless) headphones or 4 sets of earbuds (headphones seem to work best and are less likely to get lost/broken) These are used daily for lessons.</p> <p><input type="checkbox"/> 1 plastic supply box 5X8"</p> <p><input type="checkbox"/> 3 wide-lined composition notebooks</p> <p><input type="checkbox"/> 10 glue sticks</p> <p><input type="checkbox"/> 1 bottle of Elmer's Glue</p> <p><input type="checkbox"/> 12+ chisel tip dry-erase Expo markers</p> <p><input type="checkbox"/> 1 package of 8 markers</p> <p><input type="checkbox"/> 1 package of 8-12 sharpened colored pencils</p> <p><input type="checkbox"/> 1 pair of scissors</p> <p><input type="checkbox"/> 1 highlighter</p> <p><input type="checkbox"/> 5 red pens</p> <p><input type="checkbox"/> 8-10 pads of standard sized sticky notes</p> <p><input type="checkbox"/> 62-pocket folders with prongs to hold paper (if possible, 1 each of red, blue, yellow, green, orange, purple)</p> <p><input type="checkbox"/> 36 sharpened pencils (no mechanical pencils please)</p> <p><input type="checkbox"/> 1 backpack</p> <p><input type="checkbox"/> 1 large pink eraser</p> <p><input type="checkbox"/> 1 pair of gym shoes</p> <p><input type="checkbox"/> 1 pack 4x6 index cards (100/pack)</p> <p><input type="checkbox"/> 2 large Kleenex boxes</p> <p><input type="checkbox"/> 1 loose leaf paper refill (wide-lined)</p> <p><input type="checkbox"/> 1 ruler with centimeters</p> <p><input type="checkbox"/> 1 scissors (regular size)</p> <p><input type="checkbox"/> 1 black Sharpie</p> <p><input type="checkbox"/> 3 1-inch-wide 3 ring binders with clear front and back pockets</p> <p><input type="checkbox"/> 5 boxes of crackers (more will be needed second semester)</p> <p><input type="checkbox"/> 1+ large containers of Clorox wipes</p> <p><input type="checkbox"/> Pair of gym shoes to be kept at school; no black-soled shoes</p> <p><input type="checkbox"/> 1 paint/art shirt</p> <p>Optional – additional items if your budget allows</p> <p><input type="checkbox"/> Poster sized tag board</p> <p><input type="checkbox"/> Hot glue gun refills to donate for classroom use</p> <p><input type="checkbox"/> Sharpie markers to donate for classroom use</p> <p><input type="checkbox"/> 1 refillable water bottle</p> <p><input type="checkbox"/> 18+ oz Purell or Germ-X Hand Sanitizer (at least 60% alcohol)</p> <p><input type="checkbox"/> Electric pencil sharpener for classroom use</p>
			<p style="text-align: center; margin: 0;">Please label all materials for all grades!</p> <p style="font-size: small; margin: 0;">Please note that the items listed for each grade level are "beginning" supplies and may need to be replenished throughout the year.</p>		
			<p>Band</p> <p>Band students will need their instrument and accessories.</p> <p>Band Method Books can be purchased from the band teacher.</p>		



2022-23 Supply List
High School



2022-23 Supply List
Middle School



6 th Grade	7 th Grade	8 th Grade
<p>General Supplies</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 binder/Trapper Keeper <input type="checkbox"/> Pencil case to go in binder <input type="checkbox"/> 2 Kleenex boxes <input type="checkbox"/> 2 loose leaf paper <input type="checkbox"/> Scientific calculator <input type="checkbox"/> 20 pencils, #2 sharpened <input type="checkbox"/> 3 black pens <input type="checkbox"/> 3 blue pens <input type="checkbox"/> 3 red pens <input type="checkbox"/> 1 big eraser <input type="checkbox"/> 3 highlighters (different colors) <input type="checkbox"/> Scissors <input type="checkbox"/> Glue stick <p>Reading</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 folder (to be stored in binder) <input type="checkbox"/> 1 spiral notebook <p>Language Arts</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 folder (to be stored in binder) <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 10 glue sticks <input type="checkbox"/> Skinny markers/colored pencils <p>Math</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook (3 or 5 subject) <p>Social Studies</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 1 binder <input type="checkbox"/> Page protectors <p>Science</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 spiral notebooks <input type="checkbox"/> 1 box Ziploc bags (gallon) <input type="checkbox"/> 4-5 glue sticks <input type="checkbox"/> 1 scissors <input type="checkbox"/> 1 box colored pencils <p>Phy Ed</p> <ul style="list-style-type: none"> <input type="checkbox"/> Athletic shorts <input type="checkbox"/> T-shirt (with sleeves) <input type="checkbox"/> Gym shoes <input type="checkbox"/> Deodorant <p>General Music</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 folder 	<p>General Supplies</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 binder/Trapper Keeper <input type="checkbox"/> Pencil case to go in binder <input type="checkbox"/> 2 Kleenex boxes <input type="checkbox"/> 2 loose leaf paper <input type="checkbox"/> Scientific calculator <input type="checkbox"/> 20 pencils, #2 sharpened <input type="checkbox"/> 3 black pens <input type="checkbox"/> 3 blue pens <input type="checkbox"/> 3 red pens <input type="checkbox"/> 1 big eraser <input type="checkbox"/> 3 highlighters (different colors) <input type="checkbox"/> Scissors <input type="checkbox"/> Glue stick <p>Reading</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 folder (to be stored in binder) <input type="checkbox"/> 1 spiral notebook <p>Language Arts</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 folder (to be stored in binder) <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 10 glue sticks <input type="checkbox"/> Skinny markers/colored pencils <p>Math</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook (3 or 5 subject) <p>Social Studies</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 1 binder <input type="checkbox"/> Page protectors <p>Science</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 spiral notebooks <input type="checkbox"/> 1 box Ziploc bags (gallon) <input type="checkbox"/> 4-5 glue sticks <input type="checkbox"/> 1 scissors <input type="checkbox"/> 1 box colored pencils <p>Phy Ed</p> <ul style="list-style-type: none"> <input type="checkbox"/> Athletic shorts <input type="checkbox"/> T-shirt (with sleeves) <input type="checkbox"/> Gym shoes <input type="checkbox"/> Deodorant <p>Tech Ed</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 glue stick <p>Spanish</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 spiral notebooks <input type="checkbox"/> 1 folder 	<p>General Supplies</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 binder/Trapper Keeper <input type="checkbox"/> Pencil case to go in binder <input type="checkbox"/> 2 Kleenex boxes <input type="checkbox"/> 2 loose leaf paper <input type="checkbox"/> Scientific calculator <input type="checkbox"/> 20 pencils, #2 sharpened <input type="checkbox"/> 3 black pens <input type="checkbox"/> 3 blue pens <input type="checkbox"/> 3 red pens <input type="checkbox"/> 1 big eraser <input type="checkbox"/> 3 highlighters (different colors) <input type="checkbox"/> Scissors <input type="checkbox"/> Glue stick <p>Reading</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 1 folder <p>Language Arts</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 folder (to be stored in binder) <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 10 glue sticks <input type="checkbox"/> Skinny markers/colored pencils <p>Math</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook (3 or 5 subject) <p>Social Studies</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 1 binder <input type="checkbox"/> Page protectors <p>Science</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 spiral notebooks <input type="checkbox"/> 1 box Ziploc bags (gallon) <input type="checkbox"/> 4-5 glue sticks <input type="checkbox"/> 1 scissors <input type="checkbox"/> 1 box colored pencils <p>Phy Ed</p> <ul style="list-style-type: none"> <input type="checkbox"/> Athletic shorts <input type="checkbox"/> T-shirt (with sleeves) <input type="checkbox"/> Gym shoes <input type="checkbox"/> Deodorant <p>Tech Ed</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 glue stick <p>Spanish</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 spiral notebooks <input type="checkbox"/> 1 folder
<p>English 9-11</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 1 pocket folder <input type="checkbox"/> Pens/pencils <input type="checkbox"/> 1 box of Kleenex <p>College Bound English</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebooks <input type="checkbox"/> 1 pocket folder <input type="checkbox"/> 1 box of Kleenex <p>Speech & Film/Lit</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 spiral notebooks <input type="checkbox"/> 1 pocket folder <input type="checkbox"/> Pens/pencils <input type="checkbox"/> 1 box of Kleenex <p>Algebra I & Geometry</p> <ul style="list-style-type: none"> <input type="checkbox"/> Scientific calculator (\$15 or less) <input type="checkbox"/> 2 notebooks OR loose leaf paper & binder <input type="checkbox"/> 2 pocket folders <input type="checkbox"/> Pens/pencils <p>Algebra II & up</p> <ul style="list-style-type: none"> <input type="checkbox"/> Graphic calculator (TI series recommended) <input type="checkbox"/> 2 notebooks OR loose leaf paper & binder <input type="checkbox"/> 2 pocket folders <input type="checkbox"/> Pens/pencils <p>Future Focus</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebook <input type="checkbox"/> 1 pocket folder 	<p>Foods Class</p> <ul style="list-style-type: none"> <input type="checkbox"/> Gallon size Ziploc bags <input type="checkbox"/> Sandwich size Ziploc bags <input type="checkbox"/> Long Pants (No shorts in the kitchen) <input type="checkbox"/> T-shirts or fitted shirt (No baggy shirts) <input type="checkbox"/> Close-toed shoes <input type="checkbox"/> Ponytail holder (for long hair) <p>Social Studies 9-12</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2 spiral notebooks <input type="checkbox"/> 1 pocket folder <input type="checkbox"/> Pens/pencils <input type="checkbox"/> 1 box of Kleenex <p>Science 9-12</p> <ul style="list-style-type: none"> <input type="checkbox"/> Binder <input type="checkbox"/> 2 spiral notebooks or loose leaf paper <input type="checkbox"/> Pocket folder <input type="checkbox"/> Pens/pencils <input type="checkbox"/> Colored pencils (12-24 count) <input type="checkbox"/> Glue stick <input type="checkbox"/> Straight-edge ruler <input type="checkbox"/> 2-3 sheets of poster board <input type="checkbox"/> Scientific calculator (\$15 or less) <p>Spanish I-IV</p> <ul style="list-style-type: none"> <input type="checkbox"/> 1 spiral notebooks <input type="checkbox"/> 1 pocket folder <input type="checkbox"/> Pens/pencils <input type="checkbox"/> 1 box of Kleenex <p>Phy Ed</p> <ul style="list-style-type: none"> <input type="checkbox"/> Gym shoes <input type="checkbox"/> Athletic socks <input type="checkbox"/> Athletic shorts <input type="checkbox"/> T-shirt (with sleeves) <input type="checkbox"/> Deodorant 	

Annual Notices

Non-Discrimination Policy

The Princeton Board of Education complies with all federal laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of the Princeton Board of Education that no person on the basis of sex, color, race, national origin, ancestry, creed, pregnancy, marital status of parents/guardian(s), sexual orientation, religion, physical disability, mental disability, emotional disability or learning disability shall be discriminated against, excluded from participation in, denied benefits of, or otherwise subjected to discrimination in employment or in any educational program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education. All students attending Princeton Public School may participate in education programs and activities, including but not limited to health, physical education, music and vocational and technical education regardless of handicap or sex. In addition, arrangements may be made to ensure that the lack of English language skills is not a barrier to admission or participation. It is the intent of Princeton Public School to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations and operations. Grievance procedures for Title IX, Title II and Section 504 have been established for students, their parent/guardian(s) and employees who feel discrimination has been shown by the School District of Princeton.

In the event that there is a grievance concerning the application of the above policies, it shall be resolved by the following procedures. (A grievance is defined as a dispute concerning the interpretation or application of Title IX policies.) Reasonable effort will be made first to settle the differences informally between the grievant and the principal prior to filing a grievance. If the informal efforts are unsuccessful and a solution is not reached, the grievance shall be stated in writing, signed by the grievant and submitted to the district administrator. The written grievance shall be filed no later than ten (10) school days from the date the grievant knew or should have known of the grievance.

If the district administrator receives a written notice of the grievance, she/he will discuss it with the grievant and respond in writing within five (5) days of the discussion. If the grievance is still not resolved, it shall be submitted to the Board of Education within five (5) days after the reply from the district administrator. The board shall make its decision known to the grievant in writing within ten (10) days of the meeting. Specific complaints of alleged discrimination under the Title IX (sex), Title II, and section 504 (handicap) should be referred to:

Chris Metras, Administrator, School District of Princeton, P.O. Box 147, Princeton, WI 54968-0147. Telephone: 920-295-6571

Complaints may be filed with The Office for Civil Rights-Region V, 401 South State Room 700 C, Chicago, IL 60606. Telephone: 312-353-2520. To register a complaint, forms are available in the school office.

Student Use of Electronic Message Devices

Wisconsin law authorizes, but does not require, the BoE to adopt rules prohibiting a pupil from using or possessing an electronic device while on school premises. The BoE prohibits the use of an electronic paging device or a two-way communication device including cellular phones in school buildings during class time. The building principal, however, is authorized to permit a student to use and/or carry a "beeper" or other electronic message device for medical, school, educational, vocational or other purposes as deemed appropriate.

Attendance Requirements and Procedures

The attendance requirements of the Princeton School District are governed by Wisconsin State Statute 118.15 and by the policies set forth by the Princeton Board of Education. In accordance with 118.15, all student absences will be defined as either excused or unexcused (truant). State statute 118.15 specifies that the school attendance officer, not the parent/guardian(s), will determine whether a student is excused or truant.

It is the student's responsibility to make up the assignments that were missed. The student will be given two days after their return to make up the work. Students are responsible for previously announced assignments and tests on the scheduled day unless arrangements are made with the instructor.

Suspension and Expulsion Disciplinary Records

The School District of Princeton forwards education records including disciplinary records, with respect to a suspension or expulsion to any private or public elementary school or secondary school for any student enrolled that have requested records in which the student seeks or intends to enroll.

Annual Notices

Locker Searches

The School District of Princeton provides a locker for the convenience of the student to be used solely and exclusively for the storage of outer garments, footwear and school-related materials. No student shall use the locker for any other purpose. The locker assigned to a student is the Property of the School District of Princeton. At no time does the District relinquish its exclusive control of such property. A locker may be searched as determined necessary and appropriate without notice, without student consent, and without a search warrant. The school administration or a designee may conduct the search. The search may include police assistance and the use of search dogs. Any unauthorized item found in the locker may be removed. Items removed from the locker may be held by school for return to the parent/guardian(s) of the student or retained for disciplinary proceedings, or turned over to law enforcement officials.

Directory Data/Student Recruiting Information

The following information may be released to appropriate persons and the media unless parents, legal guardians, or adult students refuse the release in writing of their own initiation: student's name, date of birth, major field of study, participation in school sponsored activities, height/weight and number for athletics, awards, dates of attendance, and name of the school most recently attended by the student. The following data from the students' records will be considered confidential and will only be released to the police, social services and the military unless parent/guardian(s), legal guardians, or adult students refuse the release in writing of their own initiation: students' address, telephone number, and place of birth. Note: Unlisted telephone numbers will not be released to anyone.

Wisconsin Start College Now/Early College Credit Enrollment Criteria/Administration

1. Student must be in good standing.
2. Applications must be completed by March 1 for the fall semester and by October 1 for the spring semester.
3. Students must be enrolled and in the 11th or 12th grade.
4. Course selections must coincide with the students' selected Career Tiger Pathway.
5. Students will receive a ¼ credit for each college or tech college credit approved.
6. Students will be released from school for those time periods that a SCN course is being held, plus reasonable travel time. If a course meets only three days a week, the student is expected to be at Princeton School District the other two, etc.
7. Students will receive grades from the SCN institution. These grades will transfer to the Princeton School District transcript.

Notice to Parents Regarding Homeless Children

Parents of homeless children and unaccompanied youth have the following rights:

- Immediate enrollment and school participation, even if educational medical records and proof of residency are not available.
- Educational opportunities and related opportunities are available for homeless students (preschool to age 21.)
- Enrollment and transportation rights, including transportation to school of origin. "School of origin" is defined as the school the child attended when permanently housed or when last enrolled.
- A written explanation of why a homeless child is placed other than in a school of origin or school requested by the parent, with the right to appeal within the local dispute resolution process.
- Meaningful opportunities for parents to participate in the education of their children.

The Princeton Liaison for Homeless Children and Youth is Heather Schultz (920)295-6571, Princeton School District, P.O. Box 147, Princeton, WI 54968.

Annual Notices

CESA 5 Title I Consortium Parent Notification

The Princeton School District receives Title I funds under the federal Elementary and Secondary Education Act, also known as the No Child Left Behind Act of 2001. These funds are to be used to provide additional support for students enrolled in the Princeton School District who struggle with reading and math. Parents have the right, under federal law, to request the following information about the qualifications of their child(ren)'s teachers:

- Whether the teacher has met state qualifications and has a license for the grade level and the subject area he/she teaches
- Whether the teacher has an emergency or provisional license
- What degrees the teacher hold and the field of discipline of his/her certification or degree
- Whether the child is being provided services by paraprofessionals, and if so, their qualifications.

All requests should be made in writing and sent to Chris Metras, District Administrator, who will respond within 10 days of receipt of the request.

Human Growth and Development

This class is taught in 8th or 9th grade as a unit in our health classes. The curriculum includes the following topics:

- Understanding the male and female gender roles
- Understanding one's own sexuality and the importance of developing values
- Describing the physical changes that occur during puberty
- Identifying the male and female reproductive systems
- Describing the social changes that occur during adolescence
- Learning about various methods of contraceptives including the most effective method, abstinence
- Learning about the transmission, symptoms, and consequences of sexually transmitted diseases including HIV and AIDS
- Understanding the need for preventative and diagnostic medical visits and regular self-exams for both males and females
- Describe the responsibilities involved in parenthood and marriage
- Address the issues of sexual harassment and abuse

If you would like a copy of the full curriculum or the instructional materials, please contact Heather Schultz at ext.1409.

About Meningococcal Disease

Meningococcal disease is often diagnosed as something less serious because early symptoms are similar to common viral illnesses. Symptoms of meningococcal disease may include high fever, severe headache, stiff neck, nausea, vomiting, sensitivity to light, confusion, exhaustion and/or a rash.

Meningococcal disease is spread through direct contact with respiratory and/or oral secretions from infected persons (for example, kissing or sharing drinking containers.) It can develop and spread quickly throughout the body, so early diagnosis and treatment are very important. Even with immediate treatment, the disease can kill an otherwise healthy young person within hours of first symptoms. Approximately 10%-14% of people that contract the disease die from it. Of those who survive, up to 20% may endure permanent disabilities, including brain damage, deafness and limb amputations.

Lifestyle factors common among teenagers and college students are believed to put them at increased risk of contracting meningococcal disease. These lifestyle factors include crowded living situations (for example, dormitories, sleep-away camps), active or passive smoking and irregular sleeping habits. Teens should avoid sharing eating utensils and drinking out of the same container, since infections may spread through this type of close contact.

Child Nutrition Programs

School Districts that participate in USDA child nutrition programs, (e.g. National School Lunch or Breakfast Programs, special milk programs) are required to provide an annual notice to each household in the district informing parents/guardians of the child nutrition programs offered in the district and eligibility requirements for free or reduced price meals/milk. An application form must also be included with the notice. This information should be provided at the beginning of the school year. According to the DPI, school districts can determine the method of distribution of the letter and application except that the information may not simply be set at locations for pick up, as that may be discriminatory.

Annual Notices

School Visitors

It is the policy of the School District of Princeton that the presence of visitors in school buildings should be regulated. The board recognizes that the regulations of parents who wish to visit are different than those visitors who have a proprietary or other interest in visiting school. As such, different procedures and regulations will apply to parents who visit the schools.

The requirements of this policy will not apply to extracurricular or class events that are open to the general public.

1. Requirements

- a. All visitors shall sign a logbook, which shall be kept in the main office.
- b. Salespeople shall be allowed to visit employees only when the employee is not otherwise engaged in school business except where it is part of the employee's job to order supplies, materials and other goods for the school.
- c. Recruiters for the armed service, colleges, or otherwise may not visit with a student unless the visit has been arranged between the student and the guidance counselor and/or principal.
- d. Any other person who is not a parent of a student currently enrolled in the district shall make visitation arrangements with the building principal.

2. Parental, guardian or custodial parent visitation requirements

- a. Register as required above.
- b. Have approval from the teacher that the date of the visit is acceptable to the teacher.
- c. Sit in the location assigned by the teacher, principal and/or the District Administrator.
- d. Visitation is allowed only if no exam is being given to the class that day.
- e. The principal shall have the authority to exclude from the premises any person he/she has reason to believe would be or is, disrupting the educational program of the school.
- f. The principal shall have the authority to determine who shall be approved for visitation.
- g. Failure to follow these procedures, or any action which interferes with the learning process, shall result in revocation of the permission to visit.
- h. Disruption by visitor or unauthorized visitation:

In the event a visitor disrupts or causes a disruption in the school or is unauthorized, the principal or the principal's representative shall request the visitor to leave.

If necessary, the principal or the principal's representative shall request necessary assistance from the appropriate law enforcement agency to remove the disruptive or unauthorized visitor.

Meningococcal Disease: Protect Your Child

Public health authorities recommend that teenagers and college-bound students be immunized against a potentially fatal bacterial infection called meningococcal disease, a type of meningitis.

The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommend routine meningococcal immunization for adolescents during the preadolescent doctor's visit (11- to 12- year-olds), adolescents at high school entry (15-year-olds), if they have not previously been immunized, and for college freshmen living in dormitories.

Meningococcal disease is a rare but potentially fatal bacterial infection that can cause severe swelling of the brain and spinal cord (meningitis) or a serious blood infection (meningococemia). Meningococcal disease strikes up to 3,000 Americans each year, nearly 30 percent of these cases are among teenagers and college students.

A meningococcal vaccine is available for use among persons aged 11 to 55 years, which provides protection against four of the five types of bacteria that cause meningococcal disease. Many parents are unaware of the dangers the disease poses to their children and that a vaccine is available that may help prevent up to 83 percent of cases among teens and college students. Immunization is the most effective way to prevent this very serious disease.

Annual Notices

Academic Standards

The Princeton School District Board of Education has adopted the following academic standards:

- Next Generation Science Standards (NGSS)
- Wisconsin Essentials Learning Standards – Math, ELA, Social Studies
- Wisconsin Standards for Music – Music
- Wisconsin Academic Standards for Physical Education – Phy Ed

Annual Asbestos Notification

Under AHERA (Asbestos Hazard Emergency Response Act), all primary and secondary schools are required to develop and implement a plan for managing all building materials which contain asbestos. Included in the AHERA Act is the requirement to annually notify all workers and building occupants (or their guardians) of asbestos-related activities.

Beginning in 1988, all buildings owned, leased, or "under the control of" the School District were inspected by EPA accredited inspectors, with building material samples analyzed by an independent laboratory. Based on the inspection, the School District prepared and the state approved a comprehensive management plan for managing the asbestos.

Where the asbestos-containing materials are found, the District has in place an Operations and Maintenance program.

The District has accomplished the following compliance mandates regarding the administration of asbestos in school buildings:

- Environmental Management Consulting, Inc. (EMC) was contracted to be the school's consultant for asbestos for the school year.
- The District is continuing with the Operations and Maintenance Program as designed for the School District. This ensures that all asbestos materials are kept in good condition in good condition.
- Periodic "surveillance" in each area containing asbestos has been completed every six months by our consultant. Also, the buildings are re-inspected by an accredited inspector every three years.

All outside contractors shall contact the lead maintenance person before commencing work. Our goal at the District is to be in full compliance with asbestos regulations.

A copy of the Asbestos Management Plan is available for review by contacting the District Office. Questions related to this plan or any other asbestos concerns should be directed to Tom Voight, Director of Facilities & Grounds.

Religious Release Time

Written permission to leave must be received by the school office from the parent/guardian(s) prior to the dismissal of the student for release to attend religious instruction. The office will issue a "Permit to Leave the Building."

District Educational Opportunities

Christ Alone Lutheran Academy is a new K-8 school with two campuses. Grades K-2 will be located on the campus of St. John's Lutheran School in Montello. Grades 3-8 will be located at the former St. John's Lutheran School in Princeton. Both campuses will provide a Christ centered education. Anyone interested in their program can call 920-295-4400 for more information.

PSD's Start College Now Program allows high school students to take college courses through Wisconsin Technical Colleges.

High school students participating in the Early College Credit Program can take courses at an institution of higher education for high school and/or college credit.

School Performance Report

To obtain a copy of the School District of Princeton's School Progress Report you must request a copy in writing. Reports will be available approximately May 1 to those who have requested a copy. To request a printed copy, drop off your written request at the school office. There is a link to the school report card on the Princeton School District website or you can access it by going to this Wisconsin DPI website:

<https://app2.dpi.wi.gov/reportcards>

Annual Notices

Model Notice of Child Find Activity: Confidentiality of Personally Identifiable Information, Rev. 8/7/2008

Princeton School District

CONFIDENTIALITY OF PERSONALLY IDENTIFIABLE INFORMATION OBTAINED THROUGH CHILD FIND ACTIVITIES

Princeton School District is required to locate, identify, and evaluate all children, with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find. This agency conducts the following child find activities each year, [Child Development Days in the spring of each year]. This notice informs parents of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in child find activities. Parents, teachers, and other professionals provide information to the school related to the child's academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record. Pupil records include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are **not** pupil records.

The school district maintains several classes of pupil records.

- "Progress records" include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.
- "Behavioral records" include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers' records, and other pupil records that are not "progress records." Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of the child's parents, the school district destroys the information that is no longer needed.
- "Directory data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.
- "Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.

Annual Notices

Model Notice of Child Find Activity: Confidentiality of Personally Identifiable Information, Rev. 8/7/2008

Princeton School District

CONFIDENTIALITY OF PERSONALLY IDENTIFIABLE INFORMATION OBTAINED THROUGH CHILD FIND ACTIVITIES

(continued from previous page)

The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age ("eligible students") the following rights with respect to education records:

- **The right to inspect and review the student's education records within 45 days of receipt of the request.** Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent or eligible student a copy of the progress records and a copy of the behavioral records. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.
- **The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.** Parents or eligible students may ask [Name of] School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent or eligible student of the decision and the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- **The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorize disclosure without consent.** The exceptions are stated in 34 CFR 99.31, Family Educational Rights and Privacy Act regulations; Sec. 9528, PL107-110, No Child Left Behind Act of 2001; and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also the district discloses "directory data" without consent, unless the parent notifies the district that it may not be released without prior parental consent.
- **The right to file a complaint with the U. S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.** The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

THE SCHOOL DISTRICT OF PRINCETON
 TREASURER'S REPORT - AUDITED
 October 25, 2021

RECEIPTS

CASH ON HAND – June 30, 2020	\$	975,491
Local Revenues		3,393,323
Intermediate Revenues		217,062
State Revenues		1,658,403
Federal Revenues		238,085
Other Revenues		26,528
Fund 27		663,313
Food Service Fund		143,829
Debt Service Fund		49,811
Community Service Fund		30,000
		7,395,845
	\$	7,395,845

DISBURSEMENTS

General Fund		5,424,500
Fund 27		590,112
Food Service Fund		143,829
Debt Service Fund		49,612
Community Service Fund		35,236
Increase in Receivables and Payables Change		54,227
CASH ON HAND – June 30, 2021		1,098,329
		7,395,845
	\$	7,395,845

BUDGET PUBLICATION, 2022-23
Required Published Budget Summary Format

A budget summary, notice of the place where the budget in detail may be examined, the time and place for a public hearing on the budget must be published or distributed under s. 65.90. The required minimum detail for the published summary is as follows:

GENERAL FUND	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
Beginning Fund Balance	1,661,300.44	1,721,423.96	1,724,445.96
Ending Fund Balance	1,721,423.96	1,724,445.96	1,755,008.96
REVENUES & OTHER FINANCING SOURCES			
Transfers-In (Source 100)	0.00	0.00	0.00
Local Sources (Source 200)	3,393,322.21	3,566,976.00	3,365,155.00
Inter-district Payments (Source 300 + 400)	219,980.78	269,850.00	280,000.00
Intermediate Sources (Source 500)	1,081.30	4,540.00	4,500.00
State Sources (Source 600)	1,658,403.12	1,411,972.00	1,428,648.00
Federal Sources (Source 700)	238,084.62	317,303.00	375,000.00
All Other Sources (Source 800 + 900)	26,528.62	11,391.00	11,500.00
TOTAL REVENUES & OTHER FINANCING SOURCES	5,537,400.65	5,582,032.00	5,464,803.00
EXPENDITURES & OTHER FINANCING USES			
Instruction (Function 100 000)	2,387,788.31	2,478,590.00	2,450,000.00
Support Services (Function 200 000)	1,903,239.66	2,039,969.00	1,835,711.00
Non-Program Transactions (Function 400 000)	1,186,249.16	1,060,451.00	1,148,529.00
TOTAL EXPENDITURES & OTHER FINANCING USES	5,477,277.13	5,579,010.00	5,434,240.00

SPECIAL PROJECTS FUND	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
Beginning Fund Balance	30,176.93	103,378.07	161,985.07
Ending Fund Balance	103,378.07	161,985.07	161,985.07
REVENUES & OTHER FINANCING SOURCES	663,313.52	865,257.00	799,577.00
EXPENDITURES & OTHER FINANCING USES	590,112.38	806,650.00	799,577.00

DEBT SERVICE FUND	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
Beginning Fund Balance	130,094.57	130,293.22	130,272.22
Ending Fund Balance	130,293.22	130,272.22	130,272.22
REVENUES & OTHER FINANCING SOURCES	49,810.23	49,612.00	49,612.00
EXPENDITURES & OTHER FINANCING USES	49,611.58	49,633.00	49,612.00

CAPITAL PROJECTS FUND	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

FOOD SERVICE FUND	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
Beginning Fund Balance	0.00	0.00	4,359.00
Ending Fund Balance	0.00	4,359.00	4,359.00
REVENUES & OTHER FINANCING SOURCES	143,828.53	179,351.00	174,755.00
EXPENDITURES & OTHER FINANCING USES	143,828.53	174,992.00	174,755.00

COMMUNITY SERVICE FUND	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
Beginning Fund Balance	14,212.00	8,976.56	15,210.56
Ending Fund Balance	8,976.56	15,210.56	13,160.56
REVENUES & OTHER FINANCING SOURCES	30,000.00	45,000.00	45,000.00
EXPENDITURES & OTHER FINANCING USES	35,235.44	38,766.00	47,050.00

PACKAGE & COOPERATIVE PROGRAM FUND	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
Beginning Fund Balance	0.00	0.00	0.00
Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES	0.00	0.00	0.00
EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

Total Expenditures and Other Financing Uses

ALL FUNDS	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
GROSS TOTAL EXPENDITURES -- ALL FUNDS	6,296,065.06	6,649,051.00	6,505,234.00
Interfund Transfers (Source 100) - ALL FUNDS	389,063.28	486,439.00	488,077.00
Refinancing Expenditures (FUND 30)	0.00	0.00	0.00
NET TOTAL EXPENDITURES -- ALL FUNDS	5,907,001.78	6,162,612.00	6,017,157.00
PERCENTAGE INCREASE -- NET TOTAL FUND EXPENDITURES FROM PRIOR YEAR		4.33%	-2.36%

PROPOSED PROPERTY TAX LEVY

FUND	Audited 2020-21	Unaudited 2021-22	Budget 2022-23
General Fund	3,347,050.00	3,509,538.00	3,320,755.00
Referendum Debt Service Fund	0.00	0.00	0.00
Non-Referendum Debt Service Fund	49,612.00	49,612.00	49,612.00
Capital Expansion Fund	0.00	0.00	0.00
Community Service Fund	30,000.00	45,000.00	45,000.00
TOTAL SCHOOL LEVY	3,426,662.00	3,604,150.00	3,415,367.00
PERCENTAGE INCREASE -- TOTAL LEVY FROM PRIOR YEAR		5.18%	-5.24%

Princeton School District
604 Old Green Lake Road
P.O. Box 147
Princeton, WI 54968

PERMIT NO. 18
U.S. POSTAGE PAID
NON-PROFIT ORGANIZATION
PRINCETON, WI

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